**Note: Bold text+brackets signals information for you to fill in. When complete, remove brackets and un-bold the text and remove this note.**

**[Month day, year]**

Dear Friend,

I’m writing to ask you to prayerfully consider giving a special gift to my ministry with The Navigators that will help in two ways.

**First, it will “send” me to The Navigators National Staff Gathering** in Dallas, Texas, in November, where 1,500 Navigator staff will meet to connect, train, and recharge for ministry. Our staff haven’t been together like this since the pandemic, which dramatically changed the world—and ministry. Being together is especially important this year to reunite as a Navigator family around our Calling to create movements of the gospel that impact individuals, families, communities, and the nations. Attending this conference will help me become more equipped, effective, and re-energized to disciple others, which leads to another way a special gift now will help.

**Second, if I am fully funded, I can fully focus on my disciplemaking ministry.** People in **[ministry location]** need the gospel more than ever, which is why my ministry with The Navigators is so crucial. **I develop new disciplemakers by sharing the gospel with people, helping them grow in their relationship with Jesus, and equipping them to do the same with others.** Here’s a story of how God has been working in **[Name]’s life,** demonstrating the effectiveness and power of Life-to-Life® discipleship.

***[Tell a ministry story of God working in someone’s life using this story formula: A person, has a problem, meets a guide, who give him/her a plan, and calls him/her to action, which results in life-change.]***

**[Name]** and people like **[her/him]** are why I’m fully committed to this ministry. I desire to see many spiritual generations of disciplemakers reach and impact a world that desperately needs to experience Jesus’ love, but I can’t do it alone. Here’s how you can help and be a part of this important ministry.

* Navigator staff are responsible to raise the funds to attend the National Staff Gathering. For me, that’s **[$X,XXX]**, which covers travel, lodging, food, and conference fees.
* To fully fund my ongoing discipleship ministry through the first half of 2024, I need to raise **[$X,XXX]** in special year-end gifts.
* **Total: [$X,XXX – Note: This dollar amount should remain bold.]**

**Will you pray about giving a special year-end gift of $100, $200, or even $500 or $1,000? Anchor gifts of $2,500-$5,000 help significantly as well.**

Thank you for prayerfully considering this request. Together we can reach more people like **[Name from story].** It doesn’t stop there though. God can use our partnership to create lasting generations of disciplemakers who impact families, communities, and the nations with the gospel!

**[Optional but recommended on some: I’ll call soon to see how God is leading you regarding giving and to catch up.]**

Your partner in the gospel,

**[Hand-written signature]**

P.S. If God leads you to give, go to navigators.org/staff/**[NavID]**, or fill out the enclosed giving card and return it in the envelope provided. Checks should be made payable to The Navigators. May I hear from you by December 31? Thank you!

P.P.S. You may receive more than one letter like this if you have several Navigator friends. Thanks on behalf of all!

**[Your first and last name, phone, email]**

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