**Note: Bold text+brackets signals information for you to fill in. When complete, remove brackets and un-bold the text and remove this note.**

**[Month day, year]**

Dear Friend,

People in **[ministry location]** need the gospel more than ever! That’s why my ministry with The Navigators is so crucial. **I develop new disciplemakers by sharing the gospel with people, helping them grow in their relationship with Jesus, and equipping them to do the same with others.** I want to reach and disciple as many people as possible, but that can only happen with the support of people like you. I’ll invite you to make a year-end gift in a moment, but first let me tell you about **[Name].**

***[Tell a ministry story of God working in someone’s life using this story formula: A person, has a problem, meets a guide, who give him/her a plan, and calls him/her to action, which results in life-change.]***

**[Name]** and people like **[her/him]** are why I’m fully committed to this ministry. I desire to see many spiritual generations of disciplmakers reach and impact a world that desperately needs to experience Jesus’ love. But I can only be fully committed if I’m also fully funded, which is why I’m trusting God and asking ministry partners for **[$X]** in special year-end gifts.

**Will you pray about giving a special year-end gift of $100, $200, or even $500 or $1,000? Anchor gifts of $2,500-$5,000 help significantly as well.**

Thank you for prayerfully considering this request. Together we can reach more people like **[Name from story].** It doesn’t stop there though. God can use our partnership to create lasting generations of disciplemakers who impact families, communities, and the nations with the gospel!

**[Optional but recommended on some: I’ll call soon to see how God is leading you regarding giving and to catch up.]**

Your partner in the gospel,

**[Hand-written signature]**

P.S. If God leads you to give, go to navigators.org/staff/**[NavID]**, or fill out the enclosed giving card and return it in the envelope provided. Checks should be made payable to The Navigators. May I hear from you by December 31? Thank you!

**[Your first and last name, phone, email]**

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