

GIVING REMINDER EMAIL TEMPLATE

Note: Modify pronouns, ministry details, and financial information as appropriate.

Dear Friend,

The letter you received from us a couple of weeks ago explained how we are reaching people, such as **[name]**, with the gospel, and how their lives are being changed. Your gifts and prayers make this possible!

We want to be fully focused on ministry, and to do that we need to be fully funded. This is why additional funding is critical to our ministry right now. **[Describe how the funds will help you be effective in ministry.]**

Here's a reminder of the financial goals for our ministry we outlined in the letter.

Project amount: **[\$[X,XXX]**

Or perhaps you'd consider joining our monthly partnership team with a monthly gift in the range of \$100-\$250.

Monthly support goal: **[\$[X,XXX]**

If this email has crossed in the mail or cyberspace with your gift, we apologize. But, if you haven't had an opportunity to respond yet, we invite you to pray and ask God how He would have you be involved.

To give easily and securely to our ministry, please visit our Navigator ministry giving website at [navigators.org/staff/\[NavID\]](http://navigators.org/staff/[NavID]).

If you prefer to give by check, please mail the commitment card that accompanied our letter with your gift. May we hear from you by **[date]**?

Thank you for considering this request. We're so grateful for your partnership in this ministry!

[Your name]



Ministry of Partner Development

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