

Giving Reminder Email Template

Note: Modify pronouns, ministry details, and financial information as appropriate.

Dear Friend,

The letter you recently received from us explained how we are reaching people with the gospel, helping them grow in their faith, and training them to reach and disciple others themselves, creating generations of disciplemakers. Your gifts and prayers make this ministry possible!

We want to be fully focused on ministry, and to do that we need to be fully funded. Additional funding is critical to our ministry right now. **[Describe how the funds will help you be effective in ministry.]**

Here's a reminder of the financial goals outlined in the letter.

Year-end financial goal: **[\$[X,XXX]**

If this email has crossed in the mail or cyberspace with your gift, we apologize. But, if you haven't had an opportunity to respond yet, we invite you to pray and ask God how He would have you be involved.

To give easily and securely to our ministry, please visit our Navigator ministry giving website at [navigators.org/staff/\[NavID\]](http://navigators.org/staff/[NavID]).

If you prefer to give by check, please mail the commitment card that accompanied our letter with your gift. May we hear from you by December 31?

Thank you for prayerfully considering this request. We're so grateful for your partnership in this ministry!

[Your name]